



WALTON COUNTY CLERK OF COURTS & COUNTY COMPTROLLER

Tourist Development Tax

TAX RETURN

LINE BY LINE INSTRUCTIONS

1. **Gross Rentals:** Enter the total of all rental revenues *REGARDLESS OF PLATFORM USED TO BOOK THE STAY(S)** both taxable and exempt, excluding tax amounts collected.
2. **Exempt Rentals:** Enter the total of all exempt rentals**. (Note: Please retain documentation.)
3. **Taxable Amount:** Enter the amount of Gross Rentals (1) minus Exempt Rentals (2).
4. **Tax Collected:** Enter the total amount of tax collected at the current rate of 5%.
5. **Penalty:** If delinquent—
 - Enter the \$50 minimum or 10% of Tax Collected (4), whichever is greater.
 - Late filed zero returns are subject to \$50 minimum penalty.
6. **Interest:** If delinquent—
 - Enter current interest rate multiplied by Tax Collected (4) times # of days delinquent.
 - Interest rates are based on the current rate for the state of Florida and are subject to change every 6 months. Please contact our office or FL Department of Revenue for current rate.
7. **Adjustments:** Enter any adjustments from previous tax activity such as credit balances to apply in payment of this return balance due. Circle the + or - on Line 7.
8. **Amount Due:** Line 4 plus Lines 5 & 6 plus/minus Line 7 equals Line 8.

Walton County Clerk of Courts & County Comptroller			<u>TAX RATE: 5.0%</u>
1. GROSS RENTALS	2. EXEMPT RENTALS	3. TAXABLE AMOUNT	4. TAX COLLECTED
<i>Make check payable to:</i> Clerk of Court <i>Mail return & payment to:</i> Walton County Clerk of Court Attn: Tourist Development Tax 31 Coastal Centre Blvd., Suite 500 Santa Rosa Beach, FL 32459		5. + PENALTY	
		6. + INTEREST	
		7. +/- ADJUSTMENTS	
		8. AMOUNT DUE	

ACCOUNT NAME (PLEASE PRINT)

ACCOUNT NUMBER (REQUIRED)

SIGNATURE

DATE TAX RETURN PERIOD (REQUIRED)

*No platforms remit funds to our office on behalf of their users. Please include all platform revenue in calculation.

**Exempt refers to nonprofit/government renters that provide a valid FL sales tax exempt certificate.